

# Has Your Practice Implemented The (9) Commandments of Compliance?

**THERE HAVE BEEN SWEEPING CHANGES TO BOTH OSHA & HIPAA COMPLIANCE REQUIREMENTS FOR THE DENTAL OFFICE.**

OSHA Mandates obligate dental offices for STATE, FEDERAL & INTERNATIONAL compliance. New HIPAA Omnibus Rules are FEDERAL obligations. There are additional STATE Regulations in CA MA & TX.

## **Comprehensive is Key!**



REQUIREMENT	TRAINING ALL EMPLOYEES	PAPERWORK 1000 REQUIRED PAGES	FACILITY OVER 200 PROTOCOLS
<b>Annual OSHA Employee Training</b>	<ol style="list-style-type: none"> <li>(4) Modules of Law</li> <li>(27) Learning Points</li> </ol>	<ol style="list-style-type: none"> <li>Proof of Training Certificate</li> </ol>	<ol style="list-style-type: none"> <li>(72) Safety Requirements</li> <li>Required Posters</li> <li>Required Labels</li> <li>Required Logs / Tracking</li> <li>State &amp; County Requirements</li> </ol>
<b>OSHA/GHS Certification</b>	<ol style="list-style-type: none"> <li>Employee GHS Training to include:                             <ol style="list-style-type: none"> <li>SDS Conversion</li> <li>Access to SDS</li> <li>Pictogram knowledge</li> <li>Review of Handling Hazardous Chemicals</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>Proof of Training Certificate</li> <li>OSHA Manual to GHS Standard</li> <li>New Employee Required Forms</li> <li>Pictogram Diagram Posted</li> <li>MSDS Manual: Alphabetized with Master List</li> <li>SDS Manual: Back-Up Copy</li> </ol>	<ol style="list-style-type: none"> <li>SDS Cloud or Digital Storage</li> <li>SDS Back-Up Copy Accessible</li> <li>24-hour access to SDS</li> <li>Pictogram Diagram Posted</li> <li>USA Hazard Labels at Point-of-Use til June 2016</li> </ol>
<b>HIPAA Omnibus Rules</b>	<ol style="list-style-type: none"> <li>Employee HIPAA Omnibus Training on 580 pages of law</li> </ol>	<ol style="list-style-type: none"> <li>Proof of Training Certificate</li> <li>HIPAA Manual to Omnibus Rule Standard</li> <li>New Employee Training &amp; Confidentiality signed</li> <li>New Business Associates Agreements signed</li> <li>New Patient Forms in Use</li> <li>Annual Data Back Up &amp; Contingency Report</li> </ol>	<ol style="list-style-type: none"> <li>Post NOPP for Patient to read</li> <li>Post NOPP on Website</li> <li>Configure Patient Check-Out for Privacy</li> <li>Computers &amp; Internet to HIPAA Privacy Standards</li> <li>Daily Back Up: Offsite &amp; Encrypted</li> <li>Outgoing Email Encrypted</li> <li>Plan for Catastrophe</li> <li>Assign HIPAA Officer</li> </ol>

### What Are the Implication for Non-Compliance?

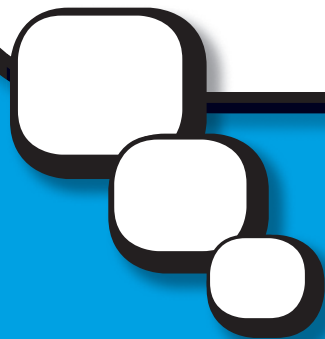
**2017 OSHA:** Average OSHA Fine = \$1700 per Infraction/ Multiple Infractions Most Common New CDC Infection Control Guidelines for Dental Office being **Strongly Enforced!**

**2017 HIPAA:** Fines = **Minimum** \$10,000- \$1.5M / Last 18 Months HIPAA Audits begin in Dental / Medical Offices Privacy & Security Practices to meet Omnibus Rule Standards Scrutinized

**Dental Enhancements** provides affordable, complete compliance packages:

- Initial Annual OSHA Employee Training Package..... \$379**
- OSHA / GHS Complete Compliance Package ..... \$459**
- HIPAA Complete Compliance Package ..... \$479**
- ALL-IN-ONE Complete Federal Compliance Pkg ..... \$1479**
- MI OSHA Package ..... \$199**
- TX HIPAA HB300 ..... \$199**

*EXISTING CLIENTS ONLY:  
OSHA ANNUAL RENEWAL = \$279  
HIPAA ANNUAL RENEWAL = \$99*



# THOUGHTFUL OSHA & HIPAA SOLUTIONS

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